

City of Preston

Regular City Council Meeting

April 8, 2024

Mayor Tyler Sieverding called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL: Present: JT Thomson, Matt Gerardy, Dylan Meyer, Matt Petersen, Adam Reuter.

OTHERS PRESENT: Sheryl Ganzer, City Administrator/Clerk, Eric Tietjens, Lead Operator, Police Chief, Chad Gruver, Deputy Clerk, Tracey Lee

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by D. Meyer, seconded by M. Gerardy. Motion carried.

CONSENT AGENDA: Motion was made by A. Reuter to approve the consent agenda including minutes of last meeting, financial reports, payment approval of paid and unpaid claims, utility reports, Police report, Building Permit-Tyson Sullivan, Building Permit-Gary Roling, Class C Retail Liquor License – Preston Fire Department, motion seconded by D. Meyer. Motion carried.

Payee	Description	Amount
CARDMEMBER SERVICE	IDPH LICENSING AND REGULATORY PROG	198.51
AT&T MOBILITY	PD PHONES/HOT SPOTS	127.91
PRESTON TELEPHONE COMPANY	MARCH 2024 PHONE SERVICE	991.51
LYNCH DALLAS PC ATTORNEYS AT LAW	SRO AGREEMENT	3,184.55
GLOCK INC	AMMO	16.00
KIESLER POLICE SUPPLY INC	AMMO	317.00
A & P GRAPHICS & SIGNS	GRAPHICS POLICE VEHICLE	650.00
BUSS BOYZ CUSTOMS INC	NEW PD CAR UPFITTING	2,670.75
L-TRON CORPORATION	LAW ENFORCEMENT 2D IMAGING KIT	393.75
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	36.75
RUCHOTZKE, LANDON	STATE FIRE TRAINING MEETING	345.89
WILLEY, DAN	FIRE CHIEF WORKSHOP TANKER DELIVERY	497.86
WESTSIDE AUTO REPAIR	2 BATTERIES	397.76
USCELLULAR	FD CELL BILL	28.98
UNIFORM DEN INC	DRESS UNIFORM - FIRE DEPT	465.60
KILBURG EQUIPMENT	HYDRAULIC HOSE/LABOR SWEEPER	425.00
PRESTON MUNICIPAL UTIL.	MARCH 2024 UTILITIES	10,920.67
MILES LUMBER AND HARDWARE	CONCRETE STREET SIGNS	38.64
HWY 64 DIESEL	WELD SNOWPLOW	110.00
ASSOCIATED INSURANCE	GENERAL, AUTO, LIAB, PROP INS.	84,773.96
JACKSON COUNTY ENGINEER	10 TONS SALT MIX - 45.00/TON	450.00
WELLMARK BLUE CROSS & BLUE SHIELD	APRIL 2024 HEALTH INS	10,694.78
PRESTON MUNICIPAL UTIL.	FEB 2024 UTILITIES	274.46
PRESTON TELEPHONE COMPANY	FEB 2024 PHONE SERVICE	81.28
THE PENWORTHY COMPANY	9 BOOKS	185.67
ACCESS SYSTEMS	COPIER CARTRIDGES	123.23
IOWA PRISON INDUSTRIES	SIGN FLAG PROJECT	100.00
DRISCOLL, MEGAN	PGD HOW IT WORKS EVENT	136.12
PRESTON HOLIDAY FESTIVAL	CONTRIBUTION FOR SANTA	500.00
AMERICAN LEGION POST 602	1 3X5 FLAG	23.00
AMAZON CAPITAL SERVICES	SPRING BANNER	364.06
PRESTON TIMES	2023 WAGE REPORT	418.28

1ST AYD CORPORATION	ROLL TOWELS TOILET TISSUE PULL DOWNS	219.75
ANDY ANDRESEN	TOWN HALL DEPOSIT	100.00
CARDMEMBER SERVICE	PAINT MAGIC ERASERS	12.79
HWY 64 DIESEL	TOWN HALL DEPOSIT	50.00
MAQUOKETA STATE BANK	MARCH 2024 MAINT FEE	44.19
RAPIDS REPRODUCTIONS INC	AMOS STREET 3 SETS	531.35
ORIGIN DESIGN	AMOS ST. CONST BASICS/ PUBLIC NOTICE	1,823.36
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,260.31
CHEM RIGHT LABORATORIES INC.	WATER SAMPLE LAB FEE	19.00
HAWKINS INC	100 AZONE	535.46
Mississippi Valley Pump Inc.	LABOR MATERIAL INSTALL AUTO DAILER	2,000.00
QC ANALYTICAL SERVICE LLC	WATERWASTE LAB FEES FEB 2024	891.00
ELECTRIC PUMP	2024 SERVICE AGREEMENT	1,350.00
MAQUOKETA VALLEY ELECTRIC COOP	SECURITY LIGHT	9.27
WPPI	MARCH 2024 POWER PURCHASE	27,318.90
CULLIGAN OF CLINTON	LIGHT PLANT WATER CONDITIONING	36.78
JORGENSEN, DAVID	REFRIGERATOR REBATE	50.00
MEYER, DYLAN	DISHWASHER REBATE	100.00
POWER PLANT COMPLIANCE	3 CATALYST WASH	2,528.10
IOWA ASSOC. OF MUN. UTIL.	ENEGIZERS SPRING 2024	178.50
IOWA ASSOC. OF MUN. UTIL.	GAS OQ TRAINING ALL EMPLOYEES	2,440.00
UNITY POINT HEALTH	PRE EMPL-DRUG TEST-GEERTS	42.00
CLAYTON ENERGY CORPORATION	MARCH 2024 RESERVATION INV	15,808.33
CLAYTON ENERGY CORPORATION	FEB 2024 COMMODITY INV	13,902.35
PEFA INC.	MARCH 2024 PEFA COMM. INV.	6,862.24
BADRICK, ROBERT	GAS WATER HEATER REBATE	25.00
MADISON NATIONAL LIFE INS CO INC	APRIL 2024 LIFE INS.	239.05
TREASURER/SALES & USE TAX	SALES & OPTION TAX	4,248.27
WASTE AUTHORITY OF JACKSON CO	MARCH 2024 TIPPING FEES	3,058.55
WASTE AUTHORITY OF JACKSON CO	ANP-JUNE LANDFIL ASSESSMENT 2024	3,126.96
CLINTON CO AREA SOLID WASTE	RECYCLING - MARCH 2024	236.25
QUILL CORPORATION	COPY PAPER	36.48
	TOTAL	209,026.21

APPROVED EXPENDITURES BY FUND:

GENERAL FUND	61,842.51
DEBT SERVICE FUND	0
ROAD USE TAX FUND	2,354.71
INSURANCE RESERVE	0
CUSTOMER DEPOSITS	0.00
WATER FUND	14,981.85
SEWER FUND	15,733.79
ELECTRIC FUND	58,464.61
GAS FUND	47,237.43
GARBAGE FUND	8,411.31
MARCH 2024 REVENUES	
GENERAL FUND	127,805.32
ROAD USE TAX FUND	580,305.59
EMPLOYEE BENEFIT TAX	102,818.17

EMERGENCY	29,505.39
TIF	5,389.65
CUSTOMER DEPOSITS	27,326.16
DEBT SERVICE FUND	-33,435.10
WATER FUND	661,405.73
SEWER FUND	538,040.67
STORM WATER FUND	46,411.38
ELECTRIC FUND	661,405.73
GAS FUND	644,494.54
GARBAGE FUND	45,699.86

SETTING PUBLIC HEARING: A motion to set the Public Hearing for the FY24/25 Proposed Budget for April 22nd, 2024, at 6:00 PM was made by JT Thomson, seconded by M. Petersen. Motion carried.

Ordinance 2024-01: First reading of Ordinance to amend section 1-3-2, to permit bringing Municipal Infractions Upon Simple Notice. It was approved at last meeting to proceed with adopting this ordinance to allow option to file an Administrative citation rather than a Municipal infraction. A motion to approve the first reading was made by M. Petersen, seconded by D. Meyer. Motion carried.

DOT Traffic Device Program: Police Chief, Chad Gruver presented the Speed Feedback Sign Program for approval of application for the installing of 2 solar data driven speed signs along highway 64 (White Street). The Iowa DOT would install the signs at no cost to the city. The program is designed to slow traffic through town and improve safety for patrons. A rep would assess the area. It is an on-going application process with no deadline. A motion to approve the TCD application was made by M. Petersen, seconded by D. Meyer. Motion carried.

BUDGET FY24/25 REVIEW: Ganzer reviewed the proposed budget that will be published prior to the Public Hearing on April 22nd. Included in packet was the full budget for review. A side-by-side comparison of the Fund Balance report from the current year's budget in comparison to the proposed budget was outlined for each of the funds including, General Fund, Special Revenues, TIF Special Revenues, Debt Service, and Proprietary. The ending fund balances within each fund of the budget assumes that every dollar that is estimated to be brought in, and every dollar estimated to be spent is paid out. This is compared to what the actual revenues and expenses are, determines the beginning fund balance for the following year which in comparison ends up being higher as departments are frugal not to go over budget. TIF Revenues of \$112,223 were certified for FY25 where it was \$0 for FY24. The Proprietary funds, which are the Utility funds are self-supportive and will continue to maintain good balances. Public Hearing will be April 22nd, and full budget adoption is due to the State and County by April 30th.

STORM DRAIN IMPROVEMENTS: Eric Tietjens was present. He had met with Sieverding at Merrill street where the storm sewer tube needs replaced and excavated. The water pools there badly after heavy rain. Estimate was received by Kunde of \$1300 to install a 12" tube with a grate on one side and re-do some grading and City would haul rock. Petersen would like to see a longer tube put in and or more excavating be done to extend the flow of water to the east farther, so it doesn't fill in so fast. He'd like to see more money put into it now as it may be a few years until that area is reconstructed. Council planned to look at it again before final decision is made.

OTHER BUSINESS:

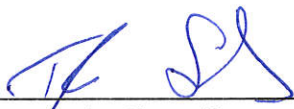
Habitat for Humanity – Ganzer was approached by an individual who had been at an event where the program was presented on what they have to offer. He asked that I inform council that the program is out there and if in the future the City would want to offer up a lot for little or nothing, the organization would work with a family to provide a safe and affordable home.

Tietjens located a contractor who could install the doors at the park restrooms and obtained a quote of \$2000 each door. Money was budgeted for this last year and next year to complete the project.

Ganzer heard from the DOT on the street package that awarded from the grant submitted. The signs are scheduled to be received this week. Tietjens also commented that he had ordered mulch for the parks.

Ganzer also told council that she had followed up with Chad Ellis for an update on starting of the Sr. Housing in which he responded they planned to get rolling soon and that his Engineer had been to the site and marked out things.

ADJOURNMENT: With no other business to be discussed, Sieverding asked for a motion to adjourn. Motion to adjourn was made by M. Petersen, seconded by A. Reuter. Motion carried. Meeting adjourned at 6:41pm.



Mayor, Tyler Sieverding

ATTEST:



City Administrator/Clerk, Sheryl Ganzer